

CAMDEN AND ISLINGTON JOINT HEALTH SCRUTINY COMMITTEE

TERMS OF REFERENCE

1. Establishment and purpose of the Joint Committee

If a relevant NHS body or a relevant health service provider proposes to consult more than one local authority on any proposal for a substantial development of the health service in the area, or a substantial variation in the provision of health services in the area, Regulation 30 of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, requires the local authorities whose area will be affected by the proposed changes, to establish a joint overview and scrutiny committee to consider a consultation response.

In accordance with the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, the Camden and Islington Joint Health Scrutiny Committee may not discharge any functions other than described above and will only meet when required to do so to consider a consultation by a relevant NHS body or a relevant health service provider on any proposal for a substantial development of the health service in the area, or a substantial variation in the provision of health services in the area.

The committee has been convened to consider the proposals being made by Islington and Camden Clinical Commissioning Group (CCG) and Camden and Islington Foundation Trust: 'Transforming Mental Health Services in Camden and Islington: Proposals for change to the Camden and Islington NHS Foundation Trust Estate'.

2. Membership

Membership of the Joint Committee will comprise of the members of both the Camden Health and Adult Social Care Scrutiny Committee and the Islington Health and Care Scrutiny Committee.

3. Chair

The Chair of the Camden and Islington Joint Health Scrutiny Committee will be either the Chair of the Camden Health and Adult Social Care Scrutiny Committee or the Islington Health and Care Scrutiny Committee, and will be determined by the Joint Committee, at the commencement of each meeting. The remaining Chair will act as Vice Chair.

4. Quorum

A meeting of the Camden and Islington Joint Health Scrutiny Committee will be considered quorate when at least three members from each constituent borough's Health Scrutiny Committee are in attendance.

5. **Meetings**

(a) Meetings of the Camden and Islington Joint Health Scrutiny Committee will be held in public, although the public may be excluded from part of a meeting during an item of business if it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information as defined in section 100A(3) of the Local Government Act 1972 or exempt information as defined in section 100I and Schedule 12A to the Local Government act 1972 would be disclosed to them.

(b) Meetings will be convened and publicised at least 5 clear working days prior to the meeting date in accordance with the Local Government Act 1972, as amended by the Local Government Act 2000.

(c) Meetings will be governed and abide by the Committee procedure rules and standing orders applying to committees of the Council which is hosting the meeting.

(d) The first meeting of the committee will take place at the offices of Camden Council and meetings will then alternate between Camden and Islington offices.

6. **Access to information**

Such meeting papers as the relevant NHS body or a relevant health service provider propose to consider at the meeting, that are not confidential information as defined in section 100A(3) of the Local Government Act 1972 or exempt information as defined in section 100I and Schedule 12A to the Local Government act 1972, will be made available to the public for 5 clear working days prior to the meeting in accordance with the Local Government Act 1972, as amended by the Local Government Act 2000.

7. **Deputations**

Deputations wishing to attend the Joint Committee shall require the approval of the Chairs of both Council's Health Scrutiny Committees.

Requests for deputations should normally be in writing and be received by the clerk named on the agenda, at least two clear working days before the meeting.

Deputations shall only be received where the subject of the deputation is on the agenda of the meeting concerned.

One representative of the deputation will be entitled to address the meeting and shall speak for no more than three minutes unless the Chair decides otherwise.

8. **Terms of Reference**

(a) To make comments on proposals consulted on pursuant to regulation 23 of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, namely any proposal made by a relevant NHS body or a relevant health service provider for a substantial development of the health service or for a substantial variation in the provision of a service affecting residents in both local authority areas.

(b) The Camden and Islington Joint Health Scrutiny Committee may require the relevant NHS body or a relevant health service provider to provide such information about the planning, provision and operation of health services in the area as the authority may reasonably require in order to discharge its functions, in accordance with regulation 26 of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

(c) The Camden and Islington Joint Health Scrutiny Committee may require a member or employee of the relevant NHS body or a relevant health service provider to attend before it under regulation 27 of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 to answer questions in connection with the consultation.

(d) The Camden and Islington Joint Health Scrutiny Committee may not discharge any functions other than relevant functions above, in accordance with the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

9. **Administrative Support**

Administrative support for the meetings of the Joint Committee will be provided by the Committee Services staff at the location where the meeting is being held.